

**SCHEDULE K: SERVICE DEFINITION: COLLABORATION SPACE SERVICE**

**1. Collaboration Space Service Description**

The Collaboration Space Service provides audio and visual capability in meeting spaces through software and hardware, enabling collaborative experiences within internal and external communications. The Collaboration Spaces Service will consist of one or more of the following meeting spaces:

Meeting Space	Description (Info)
Huddle Space	A meeting space that accommodates meetings for 2 – 4 participants
Small Meeting Room	A meeting space that accommodates meetings for between 4 - 6 participants
Medium Meeting Room	A meeting space that accommodates meetings for between 6 - 10 participants
Large Meeting Room	A meeting space that accommodates meetings for between 10 - 20 participants
Town Hall	“Town Hall” meeting space which is used for larger events or companywide meetings

A meeting space will consist of one or more of the following hardware components which will be sold by Vysiion and purchased by the Customer to enable the configuration required for the service (the “Purchased Components”).

Purchased Components	Description
Cameras	A webcam or video conferencing camera that can be a static, single-eye, AI-powered, dual-camera system or multi-camera solution
Audio System	Microphone array audio input device for Meeting Rooms or Camera Systems
Video Meeting Bar	All-in-One Video Collaboration Bar with Camera, Audio, and optional touch panel
Touch Panel	Room Panel is a multi-function room scheduling device with touch screen, microphone, and speakerphones array
Collaborative Board	Collaboration by combining everything in the room, from the computing unit to a wide 65-inch touchscreen collaboration display, camera, microphones arrays, speakers
Intelligent Speakers	providing AI features including voice recognition, transcription, translation, and more intelligent experience for Meeting Rooms
All-in-one	Desktop Collaboration video experience

The following chargeable Professional Services units are available:

Collaboration Spaces Professional Services	Description (Info)
Consultation	Consultation, Site Surveys, High Level Design, Scope of Works
Project Management	Project Management, Customer Kick Off or Low-Level Design Workshops
Implementation	Architect / Design, Engineering Build or Quality Assurance and Testing
Adoption	Admin and User Training, Documentation

The following table defines what is included with each Professional Services unit:

Professional Services	Breakdown	Items Provided
Consultation	Consultation	Consultation to work with the Customer to define business outcomes. The output is an updated scope of works. The amount of Man Days will be specified on the Order Form.
Project Management	Project Management	Project Management to support project delivery and setup. The amount of Man Days will be specified on the Order Form.
	Customer Kick Off	Project Management to provide the Customer kick off meeting. The amount of Man Days will be specified on the Order Form.
	Design Workshops	Design workshop to finalise the detailed solution design to be performed on site or remotely. The output is a low-level design. The amount of Man Days will be specified on the Order Form.





**4. Collaboration Space Service Level Agreement**

No Service Levels apply in respect of this Service.